

DATE	Tuesday, December 17, 2019	START TIME	7:08 PM
MEETING #	4 (2019-2020 school year)	END TIME	8:48 PM
MEETING LOCATION	library	# OF INDIVIDUALS PRESENT	10 (incl. principal + community rep)
NEXT MEETING	Tuesday, December 17, 2019	# VOTING	8 (quorum = 4)

VOTING MEMBER	NAME	ATTENDANCE	POSITION	RETURNING MEMBER	NEW MEMBER
N/A	PRINCE, Dane	PRESENT	Principal	n/a	
N/A	BATSTONE, Janet	PRESENT	Community Representative (Family Day Care Services)	n/a	
1	AKALJAN, Kana	ABSENT	Member	X	
	AKALJAN, Kirushanthy	ABSENT	Member	X	
2	ASIMI, Adam	PRESENT	Chair	X	
3	KHERA, Manju	PRESENT	Treasurer	X	
4	KUGATHASAN, Pirashanth	PRESENT	Member		X
	KUGATHASAN, Shoabana	ABSENT	Member		X
5	MAHALINGAM, Sancha	PRESENT	Secretary	X	
6	PATIL, Vishakha	PRESENT	Member	X	
7	SHAIKH, Saquib	PRESENT	Member	X	
8	SHANMUGATHAS, Abirami	PRESENT	Member	X	
9	SHIVRAJ, Suroj	PRESENT	Member		X
10	TAN, Joshua	ABSENT	Member		X

WELCOME

- sign-in sheet circulated by Secretary
- everyone took a turn introducing themselves for Janet’s benefit
- welcome and meeting called to order by Chair @ 7:08 PM

MINUTES

- October meeting Minutes adopted
- November meeting Minutes adopted

TREASURER’S REPORT

- current balance is approximately \$7380
- NB: withdrawal for gym mats purchase has not been made (but will be done soon by Principal)
- **Treasurer will email Treasurer’s Report**
- **Treasurer’s Report to be approved** (therefore, can’t approve anything today until we have exact balance)

PRINCIPAL’S UPDATE: BOXWOOD EVENTS

- Holiday Heroes (thanks for the donations) – got a lot of donations of winter clothing for different families in surrounding areas
- pyjama day December 20 (students have been asking for this)
- holiday singalong December 20
- winter break December 23 to January 5
- return to school January 6
- PA Day January 17

PRINCIPAL'S UPDATE: PARENT'S REACHING OUT (PRO) GRANT

- PRO grant program provides funding to district school boards and school authorities to lead projects with a focus on the identification and removal of barriers that prevent parents and families from participating and engaging fully in their children's learning
- projects must demonstrate a commitment to respecting the role of parents in students' educational experiences by working with parents or seeking parent input on how schools can:
 - provide a safe and welcoming school environment;
 - maintain open communications with teachers;
 - respect parents as valued partners within the education system in relation to decisions about their child's education;
 - ensure parents are informed about the content of the Ontario Curriculum Guidelines
- project formats may include (but not limited to):
 - parent workshops
 - parent information sessions with guest speakers
 - parent resources
- project results:
 - parents have increased awareness of school activities and initiatives
 - parents are more involved in their local school environment and child's education
 - parents feel like valued partners in the education system
 - parents have increased confidence in public education
- terms and conditions:
 - funding must only be used for the approved project; changes that impact on the nature and/or objectives of the project(s) must be reported to iscs@yrdsb.ca; funding may not be used for ineligible expenses as outlined below
 - if the grant does not cover the entire cost of the project, the School Council is responsible for funding the balance from other sources
 - the implementation and completion of the project is the responsibility of the School Council
 - the School Council will acknowledge the Province's contribution on press releases, printed materials, conferences, workshops and other materials
 - subject to the *Freedom of Information and Protection of Privacy Act*, and the *Municipal Freedom of Information and Privacy Act*, all information pertaining to this grant is public information and may be released to third parties upon request
- each school council is responsible for submitting its own application; if working in partnership with other councils, each school council is eligible for funding up to \$500 and is responsible for costs not covered by the funding received
- if approved, the school council is responsible for:
 1. the successful completion of the project
 2. scanning and emailing copies of receipts and invoices to iscs@yrdsb.ca
 3. submission of a final report (to be provided via google form) by June 12
- NB: last year, the grant was \$1k, now it's \$500
- per Principal: we have found that our nights are more successful when we have parents and students together doing activities at the school (nights for just parents aren't as successful)
- Thursdays are our best nights for our events (Principal books off Thursdays for concerts, etc. - so no permits given)
- we have to submit our own application for the grant
- Jump 2 Math is what we are going to use the grant for (assuming we get the grant)

- a kinesthetic, multi-sensory approach to teaching math that incorporates physical exercise, cooperative learning, and giant math stations
- this active math program allows parents, students and teachers to enjoy active learning together while traveling to each interactive math station
- Principal played short video available @ jump2math.ca (website) for a brief overview of the program’s offerings
- activities (K-G6) with G7s and G8s facilitating the session; there will also be math stations
- PRO Grant (2019-2020) due tomorrow; Principal completed application with PSC
 - noted on application: once we get confirmation of funding, we will set a date (tentatively set for April 9, May 7 or May 14, 2020)
 - how will we evaluate the project? record number of parents that attend (sign in) and provide parents with an exit survey to ascertain how they felt about the event
- cost = \$849.00 + HST = \$959.37
 - PSC will cover the over and above the \$500 from the grant
 - therefore, PSC will earmark \$459.37

PRINCIPAL’S UPDATE: FUNDRAISING PLAN

- fundraising plan assists schools w/ effectively planning and administering fundraising funds and fundraising activities
- fundraising activities must be compliant with YRDSB policies and procedures
- the fundraising plan should align with the School Improvement Plan (SIP)
- funds should be spent in the year that they are raised unless the project is a long-term project where funds cannot be raised in one school year (i.e. raising funds for a new playground)
- funds should be spent on the intended purpose as per the fundraising plan and should benefit the student community
- our draft fundraising plan
 - Jump2Math (assuming we get the PRO grant) = \$459.37 (\$959.37 - \$500)
 - Cost Sharing for technology (iPads and Chromebooks) = \$2k
 - gym mats = \$4,043.14
 - financial support for field trips (bussing)/guest speaker/in-school trip = ?
 - financial support for G8 graduation = ?
 - last year (April 2019) we set per head amount to \$20.00/per grad and topped up b/c we were in a position to contribute more (agreed that, going forward, we would top up if our budget allowed)
 - PSC Grade 8 graduation contribution: \$20.00/student = \$820.00 (41 students) and topped off with another \$500.00 (which covered the cost of the DJ)
 - 31-36 G8 students (which = at least \$620 to \$720)
 - alternative venues proposed by PSC Members (i.e. looks like a barn; they use it as a classroom – right off 9th line and 14th)
 - donation letter
 - cookie sales discussed (i.e. Terra Cotta): per Principal, Student School Council sells cookies for Valentine’s

PRINCIPAL’S UPDATE: COST SHARING

- order window starts January 8 and ends April 3
- each school is eligible for up to \$5k worth of equipment
- individual school cost is based on the matching formula (full time enrollment as of September 30, 2019)
- Boxwood: 300-499 (5k worth of tech for 2k b/c YRDSB will provide 1.5 of school’s contribution)
- **budget will be sent out to PSC with balance** – have to leave funds to pay for BP in January, Jump2Math (\$459.37)

- Chair will have a quick look and if he feels we will have room for the 2k to pay for Cost Sharing, **will advise PSC** and we will **vote on January 28**
- Principal will start to look at the technology (teachers want the minis)
- current challenge: Principal is unable to have meetings b/c of phase 1 of WTR – he's going to start with teachers he knows who will use the devices and then he can extend the next year when things are more back to normal

LUNCH PROGRAMS

- Term 2 pizza pizza notices went out – January to March
- BP started in December (up to January)
- next program starts January 29 (Subway) – January 29 to end of March
 - option are 6 inch subs (PSC provided sample of form that will be sent home)
 - option: take out roast beef and just turkey, veggie, cold cut, white or whole wheat
 - cost = \$4.25/sub
 - if we want to add a bottle of water, cookie or something called fruit something, that's an extra 50 cents (didn't go with this option since we are an eco school)
 - \$6.25 (Paramount \$6/wrap; pizza \$2/slice)
 - agreed to set price @ \$6/sub
 - **Chair will get back to subway re: subs**
- Paramount after Subway
- discussed delegating tasks related to lunch program (Chair alone has a lot of work inputting individual orders)
 - **so, for future discussion: delegating tasks, parent volunteers to come in to help with the lunches**

FUNDRAISING IDEAS

- movie night (per Member Shivraj)
 - she contacted Kernels and confirmed they adhere to PPM 150
 - an individual bag of their most popular flavour = \$1.15 (we can sell if for \$2.25 or \$2.50 or we can get larger size bag and bag it off) - for concessions
 - larger bag is \$28.99 and we get a 2nd bonus bag for free
 - we choose a movie; if we want a newer movie: licensing involved (we have to contact Cineplex to get the licensing) - older movie: no licensing
 - date: February to April
 - Movie Night poster
 - Grade 8s can help with concession stands
 - students can help with advertising
- Jungle Sport: discussed options, but some concerns re: cost and safety/liability
- other options: DrumFIT and Find Your Magic

GENERAL FINANCES

- money in last year: \$22,090.89 (what we made in total); money spent last year: \$24,301.10
- \$4,131.15 was our balance at the end (we earmarked this for the gym mats)
- upcoming costs: mats, PRO grant, G8 graduation, Cost Sharing
- **Rouge Fairways Ratepayers Association** – we are hoping for a \$1k (b/c we didn't receive a donation last year)

MEETING ADJOURNMENT

- meeting adjourned @ 8:48 PM